

**Meeting:** PEWSEY AREA BOARD  
**Place:** Coronation Hall, The Green, East Grafton SN8 3DB  
**Date:** Monday 14 May 2012  
**Time:** 7.00 pm

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## **COMMUNITY AREA GRANT – APPLICATION FORMS**

**Relating to item 13 on the agenda for the above meeting.**

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	1st Upavon Scout Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Re-opening of 1st Upavon Scout Group		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Re-opening of this Scout Group to sections: Beavers, Cubs & Scouts in order to meet the demand for Scouting in this and surrounding communities. Scouting provides physical, intellectual, spiritual & social development for youths aged 6-14yrs, to enable them to become responsible citizens and reach their full potential as members of their community.		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Upavon - Pewsey.		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 5/3/2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 5/3/2012	No <input type="checkbox"/>

Where will your project take place?	Primary School, Watson Close, Upavon, Pewsey, SN9 6AF
When will your project take place?	From Wed 18th April 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	Audit was carried out to determine the need for Scouting in our community. Our local community, and surrounding communities will benefit from the development of youths and also from our service to the community, as we intend to help other Groups, associations and charities with their work/projects also.
How many people will benefit from your project?	45-90 youth & adult members plus their communities
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areabords">www.wiltshire.gov.uk/areabords</a> Please provide a reference/page no.	Pewsey Area Plan 2012 Culture & Leisure Section 6.6 - Lack of activities for young people aged between 8-12 yrs old.
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b>  We propose to run camps and activities for the youth members and their families, as well as workshops for teens & adults. We are also providing activities and development to adult members of them team.  We also plan to have an active role within the community, working with local parish councils and churches on community projects. Also we intend to work with other community groups/associations and charities in order to assist with their projects.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="9"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Membership subscriptions and local fund-raising.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Group assessments and development plans (quarterly).  
Feedback forms from communities  
Contact and communication with local councils and authorities

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes  Date 01/02/2012 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Scout Association	£300	£0 (yet)

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes  No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes  No

4. Information relating to your last annual accounts (if applicable)			
Year ending: 31/12/2012	Month: dec	Year: 2012 (Annual Budget 2012/2013)	
A - Total income:	£ <del>8800</del> 8229.00	(corrected by applicant)	
B - Minus total expenditure:	£ <del>8000</del> 8103.00	(corrected by applicant)	
Surplus/deficit for year: (A minus B)	£ 126.00		
Free reserves currently held:	£ 0.00		

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
General Equipment	£ 176.00	Own fundraising/reserves		£
Cleaning/Hygiene equip.	£ 172.00			£
Safety equip.	£ 85.00	Parish/town council		£
Administration supplies	£ 78.00			£
Uniforms, neckers & badges	£ 323.00	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Scout Association	P	£ 300.00
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£834.00</b>	<b>Total Project Income</b>		<b>£ 300.00</b>
<b>Total project income B</b>		£ 300.00		
<b>Total project expenditure A</b>		£ 834.00		
<b>Project shortfall A – B</b>		£ 534.00		
<b>Grant sought from Wiltshire Council Area Board</b>		£ 534.00		
<b>Bank Details</b>				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 07/03/2012

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Easton Royal Village Hall Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Heating controls for the hall		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Installation of a 7 day timer clock to control the heating in the village hall to achieve significant economies in heating		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	September 2011
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date	

Where will your project take place?	Easton Royal Village Hall
When will your project take place?	Immediately funding obtained
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	It was decided by the committee at its August meeting that it was essential to maintain a moderate heating during winter months at periods when the hall was not in use to prevent deterioration of the halls fabric. The tiem controls will ensure that heating will be provided at the right time and period and will maximise economy with subsequent reductions in heating costs.
How many people will benefit from your project?	250
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	2.11 Support for voluntary organisations & community groups 8.3 Energy conservation
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By on going running costs funded by vuillage hall events

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The project will result in energy economies and will maintain the fabric of the building

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: August	Year: 2011
A - Total income:	£3804.37	
B - Minus total expenditure:	£6735.97	
Surplus/deficit for year: (A minus B)	£2931.60	
Free reserves currently held:	£2391.80	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Supply of equipment plus	£	Own fundraising/reserves		£147
installation (inc VAT)	£547			£
(see enclosed quote)	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£547</b>	<b>Total Project Income</b>		<b>£147</b>

<b>Total project income B</b>	<b>£147</b>
<b>Total project expenditure A</b>	<b>£547</b>
<b>Project shortfall A – B</b>	<b>£400</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£400</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 06/02/2012

**Position in organisation:** Committee Member

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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## Community Area Grant Application Form 2011/2012

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**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Great Bedwyn Playgroup and Toddlers		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Laptop & children's furniture		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Great Bedwyn Playgroup and Toddlers have recently been registered to expand their provision (the number of preschool children/session) from 26 to 32. We are seeking funding to purchase a more powerful laptop and new children's furniture to support this expansion. This will bring increased access to pre-school education for the local community.		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Pewsey Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Village Hall, Great Bedwyn (premises of the Playgroup)
<b>When will your project take place?</b>	May 2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Great Bedwyn Playgroup and Toddlers is a highly regarded education provider that is indispensable to the local parents and their pre-school children. It has been established for 43 years, and during those years has become a real focal point for the village community. The management committee has decided to increase preschool provision at the playgroup from 26 to 32 places per session (a session is roughly equivalent to a half day). To support this enhanced provision, we need to upgrade the laptop currently used for administrative purposes to allow it to run new management software. The Superfox software is recommended and supplied by Wiltshire Council, and should vastly improve our professionalism, operational efficiency and service we offer parents. It will also free up more staff time to devote to the children who attend the playgroup. We also need to purchase extra child sized tables and chairs to accommodate them.
<b>How many people will benefit from your project?</b>	Approximately 40 pre-school children
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>  Please provide a reference/page no.	Great Bedwyn Playgroup and toddlers contributes to the provision of high quality pre-school educational provision.  page 20 (para 5.1)
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Any other information about your project.</b> We consider the purchase of the laptop and furniture to be capital expenditure. The existing laptop will be used to improve ICT equipment at the playgroup. If the Area Board are unable to provide a grant for both items, we would like to prioritise the purchase of the laptop. We have been advised of the necessity of holding a term's worth of running costs as our reserve funds - this is the reason for maintaining a reserve fund of approximately £15K. We aim to take advantage of a discount of 15% (ex VAT) on the price of the laptop through a special friends and family scheme; the cost shown in Section 5 includes this discount and the £19.99 delivery charge. Please follow these hyperlinks to view quotes for the items that the grant will fund: <a href="http://www.dell.com/uk/p/popular-laptop-deals?~ck=mn">http://www.dell.com/uk/p/popular-laptop-deals?~ck=mn</a> (laptop - 3rd of the 5, the Inspiron 15 with 1TB hard drive) <a href="http://www.morleysearlyyears.co.uk/product.php?pr=107">http://www.morleysearlyyears.co.uk/product.php?pr=107</a> (tables) <a href="http://www.morleysearlyyears.co.uk/product.php?cl2=106&amp;pr=30">http://www.morleysearlyyears.co.uk/product.php?cl2=106&amp;pr=30</a> (chairs)	



### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="10"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n/a - this is a one-off cost to purchase capital equipment. Running costs for the playgroup are met by the nursery voucher scheme, parent's fees, donations and fundraising.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

By our ability to admit more pre-school children to the playgroup.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

None

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010	Month: August	Year: 2010
A - Total income:	£50,042.52	
B - Minus total expenditure:	£55,998.13	
Surplus/deficit for year: (A minus B)	£-5995.61	
Free reserves currently held:	£15,781.58	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Laptop	£384	Own fundraising/reserves	C	£0
2 x stacking tables	£148		C	£0
6 x stacking chairs	£112	Parish/town council	C	£0
	£		C	£0
	£	Trusts/foundations	C	£0
	£		C	£0
	£	In kind	C	£0
	£		C	£0
	£	Other	C	£0
	£			£0
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£644</b>	<b>Total Project Income</b>		<b>£0</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£644
<b>Project shortfall A – B</b>	£644
<b>Grant sought from Wiltshire Council Area Board</b>	£644
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 28/03/2012

**Position in organisation:** Management Committee Member

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Rushall and Charlton St Peter Village Hall Committeel		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Security/ Safety Lighting		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Our village hall is very well used but we have areas of total darkness in the car park which is unsafe especially for older people. This is a safety concern for us. The lights we have at present are not sufficient as they keep getting damaged by cars. We would like some LED lights attached to the building to light up these dark areas		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Pewsey Community Area Board		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b>	No <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input type="checkbox"/>	<b>Date</b>	No <input checked="" type="checkbox"/>

Where will your project take place?	Rushall and Charlton Village Hall
When will your project take place?	June 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The users of the hall comment on how dark it is in the carpark. We have replaced the current lights on numerous occasions and this is very costly. A lot of elderly people are very unsure when leaving the hall after events. This is a concern for us in case one of them should fall down and hurt themselves
How many people will benefit from your project?	All of the hall users - 150+ per week
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will collect feedback from users( both written and anecdotal)

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2012
A - Total income:	£9648.00	
B - Minus total expenditure:	£9473.00	
Surplus/deficit for year: (A minus B)	£175.00	
Free reserves currently held:	£3983	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
5x PIR Controlled LED lights	£1,000	Own fundraising/reserves		£
To install above	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£1,000</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£1,000
<b>Total project expenditure A</b>	£1,000
<b>Project shortfall A – B</b>	£
<b>Grant sought from Wiltshire Council Area Board</b>	£1,000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	



**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 29/03/2012

**Position in organisation:** committee Member

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Shalbourne Cricket Club		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Junior Section development		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We'd like to develop a junior section alongside the senior cricket team that we run at Shalbourne CC. We have a target group of about 15 young players with potential to expand numbers beyond this. We'd like to commit to delivering junior cricket at the club through the summer. This would include training up some of our members as volunteer coaches, recruiting children from the village to the club and providing fun cricket sessions during the summer term. We'd also like to be able to provide junior cricket sessions during the summer holidays. We will target under 12s cricket this summer.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Pewsey		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input type="checkbox"/>	<b>Date</b>	No <input checked="" type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input type="checkbox"/>	<b>Date</b>	No <input checked="" type="checkbox"/>

Where will your project take place?	Shalbourne Sports Ground, Rivar Road, Shalbourne	
When will your project take place?	May - August 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Changing demographics in the area over the past 10 years have seen an increased number of families with young children. In the Shalbourne area many of these children are now in, or approaching, the 8-12 year old range. Suitable sporting activities targeted at this age group are currently very limited in the immediate locality. During summer 2011 the cricket club ran some adhoc cricket coaching/"taster" sessions for children in the village. Each session attracted about 15 young people (both boys and girls) aged between 7 and 12 years old. Following that project and in advance of this summer we have been asked by a number of parents if we plan to deliver something similar again and whether we were going to provide cricket every year. In response to this we have decided as a club to develop a junior section, qualify a couple of players as coaches and work with the (very supportive) Sports Development Officer for Wiltshire Council to help recruit children and support our development.	
How many people will benefit from your project?	50	
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	Provision of activities for 8 - 12 year olds, improving community sports opportunities, and generating greater volunteering within the community.  25	
<b>To be completed ONLY where town/parish councils are making an application</b>		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Any other information about your project.</b> The funding we are requesting will help us to pay a ECB qualified Level 2 cricket coach to deliver tailored sessions during this summer, both within the school term and the summer holidays. This will enable us to promote the club to the local school and encourage more young players to attend. With a view to becoming more self supporting in future, during winter 2012, we plan to send two adults to become qualified coaches. They will then be able to deliver coaching themselves in summer 2013. Working with the Sports Development Officer for Wiltshire Council, we can ensure that the appropriate policies and practices are in place at the club to make sure it is an effective, child friendly and safe place for children. We will also need to secure a small amount of equipment to be able to provide appropriate sessions for the children that attend. The link to the type of equipment requested is: <a href="http://www.ecbcashop.co.uk/products/Coaching-packs/coaching-assistant-starter-pack.html">http://www.ecbcashop.co.uk/products/Coaching-packs/coaching-assistant-starter-pack.html</a>		

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Coaches will provide time voluntarily and other costs will be covered by membership fees, donations, sponsorship and internal fundraising

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will seek the views of local parents and the young people themselves and ask for feedback from them on this project. We will see more young people becoming directly involved in playing cricket in the village over the coming years.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: October	Year: 31st
A - Total income:	£3783	
B - Minus total expenditure:	£2809	
Surplus/deficit for year: (A minus B)	£974	
Free reserves currently held:	£3912	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Coaching Costs (10 sessions)	£450	Own fundraising/reserves		£
Equipment	£200			£
Level 1 coaching courses x 2	£288	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£938</b>	<b>Total Project Income</b>		<b>£0</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£938
<b>Project shortfall A – B</b>	£938
<b>Grant sought from Wiltshire Council Area Board</b>	£938
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 12/04/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	Alton Barnes village Hall Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Commemoration of the 200 <sup>th</sup> Anniversary of the cutting of the Alton White horse		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This is to provide refreshments for a reception and hopefully raise some funds for providing a new roof for the village hall by voluntary contribution from those attending		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey Vale		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date January 2012	No
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	Date January 2012	No

Where will your project take place?	At Alton Village Hall
When will your project take place?	30 <sup>th</sup> June 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	This starts as a joint venture between The Salisbury International Arts Festival and Natural England. They invited the village to host the event. Neighbouring villages were invited to participate. However, on reflection, the event became too large and each village is having its own reception. The Alton project will allow people to celebrate and will hopefully raise some money towards the new roof. If the village hall has a new roof it will definitely benefit the community.
How many people will benefit from your project?	Many people and organisations
How does your project demonstrate a direct link to the local community plan for your area? <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	Village Halls as a community focal point.
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

If the village hall gets a new roof the benefits will be great.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Barbeque refreshments	£500	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£500</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£
<b>Total project expenditure A</b>	£500
<b>Project shortfall A – B</b>	£500
<b>Grant sought from Wiltshire Council Area Board</b>	£500
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**

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